

# Key Points

- February 2016 produced a 4% increase in Occupancy and 4% increase in RevPar.
- There was an 11% increase in Bed Tax Collections, year to date.
- Full steam ahead preparing for the 2016/17 budget.

#### **ADMINISTRATION**

- Listed Executive Director Position in several places.
- Met with CareerSource to confirm program awarding \$3,250.98 in reimbursement to the CVB for staff attending Simpleview Summit in April 2016.
- Arranged staff full day training with County Legal and County Human Resource Department.
- Started gathering 2016/17 Advisory Committee applications.
- Created TDC report for April Meeting.

#### **FINANCE**

February	
Bed Tax	
Revenues UP	
5%	

- Communicating with County Budget on overage spend
- Working on preliminary budget
  - Monitoring staff monthly ideas
- Familiarize with directors travel schedules, committees and commitments
- Attend HLA meeting
- Researching DMAP accreditation status
- Attend Shriners site visit to OC
- Connect with directors at SEVAA & WVAA

## **GROUP SALES**

- Meetings/Sports Leads issued:
  - Corporate: 5 Military: 1 National Association: 1 Fraternal: 2 Religious: 2

Government: 1 State Association: 1 Sports: 5



## Meetings/Sports Definite business:

- National Association: 1
- Meeting/Sports site visit: 10
  Tour & Travel leads issued: 23
- Tour & Trade meetings/sales calls: completed 36 meetings for potential / booked business
- Tour & Travel Allegiant FAM 4/10-12
- Action items for April:
- ROI Report to track dollars spent on tradeshows, sponsorships etc. for FY 16.17 planning
- Prospecting new tradeshow to attend in FY 2016-17
- Locate and pull all databases received from tradeshows/DMAI archived list for Integrated Market Media (IMM) distribute market specific messages and clean email lists
- SimpleView Summit continue education on the CRM program
- Create a Funding Request Application for Meeting Planners to complete to streamline the process
- Outlook management for increased efficiency
- Evaluate the collateral for the pre-stuffed family reunion bags and update



- Research continuing education courses specific for Convention Services
- Continuing education Skillpath seminars
- Florida Sports Foundation pre-FAM
- Colorado Springs sales Mission program and agenda
- Develop invitee list for Arrowhead Conferences Services (1) Day Local FAM
- Develop Invitee List for May 17th Orlando Client Reception, Corporate & Association Market Focus
- Establish plan to increase destination site visits \*ongoing with details to follow
- Networking identify more effective methods.
- Educate Hotel Partners on FIT's by inviting a Tour Operator to speak after a Committee meeting.
- Identify sponsorship opportunities for RTO Summit New York and for IAGTO

## **PUBLIC RELATIONS**

- The department continued preparations for the April 26-29 CVB Spring Media FAM
- Tonya participated in the Simpleview training in Phoenix, AZ
- LCB coordinated a submission to Visit Florida for a social program involving Daytona Rising and One Daytona
- Tonya and LCB provided assistance to several travel journalists in covering the destination
- The department researched TrendKite PR monitoring expenses vs. our current ones
- Tonya and LCB wrote and edited several publications for print
- LCB worked with the News-Journal on stories about tax revenues, cheerleading impact, etc.
- LCB participated in community outreach, including Habitat for Humanity Board meeting, Daytona Beach Rotary Club golf tournament, Tiger Bay Club
- LCB oversaw the Arts & Culture Committee meeting and did follow-up tasks

#### **MARKET DEVELOPMENT**

- Phone conference with Jeff Hamilton of Golfpac to review and revamp Golf Daytona program.
- Met with Geico to review Biketoberfest Sponsorship. They want more exposure increasing the sponsorship level.
- Attended 75<sup>th</sup> Bike Week Press Conference and discussed our marketing efforts. Unveiled 2016 Biketoberfest Logo.
- Met with Amsoil to review Biketoberfest Sponsorship. They want to renew at a 3 year term
- Staff worked Bike Week tent, provide area info and collect info for database.
- Worked on the Biketoberfest Creative concept with the team. Discussed multiple ideas & layouts to suggest to Paradise for creative discussion.
- Conference call with Paradise to discuss Biketoberfest creative concepts. Waiting for paradise to provide concepts for review.
- Worked on our Biketoberfest Media buy and co-op offerings to partners.
- Met with the Halifax Art Festival promoters to explain the HAAA Special Event Funding Process. They are working on their application and intend to ask for \$5,000 in HAAA Special Event Funding. Target date for Advertising Committee and HAAA presentation is May.
- Met with the Blues Festival promoters to discuss this year's event, how our team can assist and provide the 15/16 HAAA Special Event application. Target date for Advertising Committee and HAAA presentation is May.
- Completed the HAAA overage incremental media recommendation PowerPoint in collaboration with Paradise.
- Completed Golf marketing co-op with Visit Florida and DBIA to advertise direct flights from JFK on JetBlue. Specific to golf packages and campaign will drive consumers to daytonaBeach.golf.
- Approved various estimates and creative for our ongoing consumer campaign.
- Finalizing Podcast set-up, conducting test recordings and determining recording schedule.
- Working with PR to promote our Accessibility section of our website, we have discussed a few interviews with accessibility specialists for a future podcast.
- Working with PR and Simpleview to stay ahead of any possible ADA Compliance issues our website may have.
- Finalized the Brighthouse contract for new phone & internet service
- Attended HAAA Meeting, approved Wings & Waves funding request and provided an overview of the Spring Turkey run marketing efforts.
- Attended the Philadelphia Travel Show the 17<sup>th</sup> thru the 21<sup>st</sup>.