

UPDATED: 21 JAN 2019



## Media Ground Rules

These Ground Rules are specific to the *2019 Global SOF Symposium - US*, 5-7 March 2019, at the Grand Hyatt Tampa Bay. This event is open to all accredited and registered journalists. Failure to adhere to the prescribed ground rules may result in dismissal from the Symposium.

### Registration:

- All media, including print, broadcast, radio and social media must register with GSF before attending the symposium. Registration can be accomplished either on line at <https://gsf.ps.membersuite.com/Login.aspx>, by email to [chamashin@globalsoffoundation.org](mailto:chamashin@globalsoffoundation.org), or in person at any time during registration hours at the Symposium.

### Ground Rules:

- Journalists cannot freely approach Symposium speakers without prior notification to Ms. Chelsea Hamashin, GSF Director of Marketing, but they may approach Symposium attendees and GSF staff as appropriate.
- All speakers, guests, and GSF staff have the right to refuse any discussion with media. Some guest speakers, due to their subject matter or security concerns, may request a closed session. GSF may also independently record and interview with the interviewee's approval.
- Media must wear credentials at all times and identify themselves before speaking with any symposium guest.
- **Keynote Sessions and SOF Slams are open to the media and on-the-record.**
- **Panel Discussions are held under Chatham House Rule.**
- **Partner Only sessions are not open to the media.**
- **Media are invited to social events but are prohibited from conducting interviews.** Photography and filming are prohibited.
- The GSF staff will do its best to provide a separate office to media upon request for one-on-one interviews.
- Social sharing from an open session or in a common area is authorized using the **#2019GSS**
- Live streaming is not authorized.
- GSF does not have the ability to provide transcripts but will ask the speaker to provide them upon request. Speakers are under no obligation to provide transcripts, notes or any written material to GSF or any journalist.

### Contact Information:

- **Ms. Chelsea Hamashin, GSF Director of Marketing:** [chamashin@globalsoffoundation.org](mailto:chamashin@globalsoffoundation.org), (813) 486-7684
- **Mr. Tim Nye, GSF Public Affairs:** [tnye@globalsoffoundation.org](mailto:tnye@globalsoffoundation.org), (813) 476-0881

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## **Definition of Terms**

### On the Record

Information may be quoted directly and attributed to the official by name and title.

### On Background

The official's remarks may be quoted directly or paraphrased and are attributed to a "Subject matter expert" or a "GSF Official," as mutually determined by the official and the media member.

### On Deep Background

The source cannot be quoted or identified in any manner, not even as "an unnamed source." The information is usually couched in such phrases as "it is understood that" or "it has been learned." The information may be used to help present the story or to gain a better understanding of the subject, but the knowledge is that of the reporter, not the source.

### Off the Record

Nothing of what the journalist is told may be used in the story. The information is meant only for the education of the reporter.

### Chatham House Rule

Journalists are free to use the information received, but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed.